



POLITEKNIK  
INTERNASIONAL BALI  
*Where Excellent Entrepreneurship Begins*

# EXOTIC CULINARY ARTS

---

**TERMS OF CONDITION**

## EXOTIC CULINARY ARTS

### 1. APPLICATION DEADLINES

The registration to the SIB “Exotic Culinary Arts” program may be submitted online at [www.studyinbali.com](http://www.studyinbali.com) until December 1st for winter classes and June 15th for summer classes. Please note that each course has a limited number of places that will be therefore assigned on a first come - first accepted basis.

### 2. ADMISSION REQUIREMENTS

All classes are held in English, so you will be required to have a fluent understanding of the English language. The course addresses international Bachelor Students and Master Students from the fields of

- Culinary Arts
- Food-Management
- Gastronomy
- and other related subject areas
- Further, professional chefs, confectioners, or those interested in specializing in Southeast Asian cuisine or kitchen management and entrepreneurship are welcome to join the program.

### 3. TUITION FEE & PAYMENTS

#### Course Fee: € 1,350.00

- tuition & administration
- lectures & guest lectures in English
- practical cooking classes
- all ingredients
- excursions
- transports to excursions
- coffee & snack refreshments on campus
- meals during excursions & workshops as appropriate
- airport pick-up
- help with application and arrangements
- help, contact and support in Bali

The fees do not include

- travel expenses
- visa costs
- insurance
- accommodation
- living costs
- transportation
- other costs

The tuition fee has to be remitted to the StudyInBali bank account no later than 30 days after receipt. By signing the application form, the student guarantees that he will pay the entire amount of the course fee.

#### There are rooms available at PIB Campus

Accommodation 4 weeks :

1. Graha Wiyata (Mini Hotel)
  - Private room – USD 450/person
  - Sharing 2 person/room – USD 230/person
2. Dormitory
  - Sharing 3 person in a room – USD 100/person/
  - Sharing 4 person in a room – USD 80/person

If you wish to book the course with accommodation, please contact StudyInBali via email at [hello@studyinbali.com](mailto:hello@studyinbali.com).

#### **4. METHODS OF PAYMENT**

After the application students will receive an invoice and the entire amount has to be paid right after its receipt. Please specify the cause of the payment by writing the Session, participant's name and participant number on the bank transfer statement. A copy of the bank transfer receipt needs to be sent to StudyInBali at [hello@studyinbali.com](mailto:hello@studyinbali.com) as a scanned document. Please note that all bank charges are your responsibility along with any charges related to the transfer of these funds (conditions "OUR" on payment order). In case any bank expenses are charged to SIB, you will be asked to pay the missing amount cash upon arrival directly to the International Office in Bali.

Bookings cannot be confirmed until full payment has been received. Before making your travel arrangements please make sure that your booking has been processed and the course is running.

#### **5. CANCELLATIONS AND REFUNDS**

##### **Cancellations by the students**

All cancellations must be made in writing according to the following deadlines:

- 8 weeks before: full refund of the tuition fee (100%) minus 50 € administrative fee
- 8 to 4 weeks before: refund of 50% of the tuition fee minus 50 € administrative fee
- 4 weeks or less: refund of 0% of the tuition fee minus 50 € administrative fee. Same if you break off your studies in Bali.

In case of withdrawal from the course, an official withdrawal notice written by the enrolled student shall be sent to SIB at [hello@studyinbali.com](mailto:hello@studyinbali.com).

##### **Cancellations by Politeknik Internasional Bali**

Politeknik Internasional Bali (PIB) reserves the right to amend or cancel the program or change course location and dates. If PIB cancels the program, it shall attempt to give students at least due weeks' notice and students will have a full refund of the tuition fee. SIB and PIB will not be liable for any losses (included, but not limited to travel and accommodation costs) arising as a consequence of any modifications or cancellation of courses, time-tabling constraints as set out above beyond the cost of the course.

#### **6. APPLICATION AND CONDITIONS**

The minimum number of participants to run the program is 10. Applications are processed in the order in which

they were received, the number of participants to the program is limited. Application is possible up to the deadline of the semester indicated on the StudyInBali website or until the program is fully booked, whichever comes first.

## 7. ATTENDANCE

For all classes, excursions, workshops and trainings a minimum of 80 % attendance is compulsory. The 80% attendance is needed to be admitted to the final exams. (Students have to sign the attendance list every time participating in class/excursions.)

## 8. CERTIFICATES

The participants will receive an official certificate from PIB at the graduation event. For those who will not take part at the farewell meeting, on request, the original certificates can be delivered via DHL. This will bring along additional costs, which are your responsibility. The recipient's address has to be confirmed before the documents are sent.

## 9. CREDIT POINTS (for students only)

Each module's credits are transferable to the European Credits Transfer System (ECTS). If you want to have the subjects credited at your home university, we suggest having the course pre-approved by the home institution's exchange coordinator, academic advisor, or a professor. Whoever is in charge of credit transfer should sign a "Learning Agreement" in order to provide a transparent and efficient preparation of the study period abroad and to ensure that the student will receive recognition for the educational components successfully completed abroad. PIB and Studyinbali are not responsible for the recognition of credit points at student's home university.

## 10. VISA

Participants **need to apply for a Visit Visa** at the closest Indonesian Embassy/Consulate in their country of origin. The program will provide an admission certificate (upon complete payment of tuition fee) in order to obtain a visa from a local Indonesian Consulate/Embassy. Please note that the visa application and issuing process takes time, so consider applying for visa well in advance. Please note that applying for a visa in time is your responsibility. Visa extension service will be provided by PIB. The costs for visa extension and service are not included in the tuition fees. To avoid fine because of the stay overdue (late extension) please make sure that you hand over your passport to the PIB staff in time! PIB and StudyInBali will not assume any costs due to delay.

## 11. INSURANCE

Participants must have a valid health and accident insurance. Students are responsible for effecting all necessary insurances before semester start. We strongly recommend an insurance covering the return transport to the student home country. StudyInBali and PIB are not responsible.

## 12. LIABILITY & FORCE MAJEURE

StudyInBali does not assume liability for damage caused to someone's property or health, personal injury or any kind of financial loss. SIB and PIB shall not be liable for any failure or delay in the performance, in whole or part, of any of our obligations arising from or attributable to acts, events, omissions or accidents beyond our reasonable control including, but not limited to strikes, lockouts or other industrial disputes compliance with any law or governmental order, rule, regulations or direction, accident, breakdown of plant or machinery, fire, flood, (involving our workforce or the workforce of any other party), act of god, war, riot, civil commotion, malicious damage, storm, pandemics, epidemics or other outbreaks of disease or infection, failure in the public supply of electricity, heating, lighting, air conditioning or telecommunications equipment.

### **13. THE ROLE OF STUDYINBALI**

StudyInBali arranges and promotes the application for study placement at selected universities. StudyInBali does not offer any teaching of its own. Its assignment is to cooperate with its partner universities in organizing the study period. Lectures in English will be arranged by the partner university. StudyInBali does not provide travel agency services. Therefore, the students are responsible for arranging their own travels to the destination. StudyInBali does not arrange accommodation. The students are responsible for finding an apartment on the university campus or from the private market for the duration of the study period. StudyInBali does offer advice and recommendations pertaining to travel and housing arrangements.

### **14. THE ROLE OF THE HOST UNIVERSITY & RESPONSIBILITIES**

PIB is fully responsible for all classes held during the program. This includes the initial orientation, direction, all teachings, contents, lectures as well as the granting of credit points for passed courses. StudyInBali is not responsible for any contents of the lectures or for any changes in the contents of lectures by PIB. StudyInBali does attempt to inform the students of any changes affecting their studies.

### **15. INFORMATION MATERIAL**

SIB website and communication materials describe the "Exotic Culinary Arts" program. Every care has been taken to ensure accuracy, however changes might have been introduced after publication. Whilst every attempt will be made to provide the course and the services described, SIB and PIB reserve the right to make changes as appropriate for reasons of operational efficiency or due to unforeseen circumstances.

### **16. COMPLAINTS**

We hope you will have no reason to complain but if you are unhappy with any aspect of the services provided you must report it immediately, within the duration of your study program, program coordinator, course coordinator, or contact us. We shall attempt to resolve the matter immediately but if you remain dissatisfied you must write to us within 7 days from the end of your study program. Failure to complain in time may mean we will be unable to resolve the dispute. We do not guaranty that disputes can be resolved.

### **17. DATA PROTECTION**

In order to process your application or booking we need to pass your details to the relevant suppliers. We will take all reasonable precautions to ensure the security of that information. We may also use the information you provide for marketing purposes and, if you do wish to receive any further information, please inform us or read more in our Data Protection Policy.

### **18. EXCHANGE REPORTS, FEEDBACK QUERIES AND PHOTO/VIDEO MATERIAL**

Participants of StudyInBali's programs allow StudyInBali to selectively use their exchange reports on e.g. the StudyInBali webpage.

The students are also requested to answer feedback queries. Student is obliged to fill in an online feedback questionnaire sent by StudyInBali after the study abroad semester.

By participating in the program, the student grants StudyInBali the irrevocable right and permission to use photographs and video recordings taken by the StudyInBali staff during the study program at events, excursions, workshops and on campus (semester documentation) commercially, on the StudyInBali website, on Social Media, in publications, promotional flyers, educational materials, derivative works, or for any other similar purpose without compensation. The semester documentation will also be shared to all participants of the same semester program. The student agrees that such photographs and video recordings may be placed on the Internet. By participating in the program the student also agrees that he/she may be identified by name and/or title in printed, Internet or broadcast information that might accompany the photographs and/or video recordings. The student waives the right to approve the final product and agrees that all such portraits, pictures, photographs, video and audio recordings, and any reproductions thereof, and all plates, negatives, recording tape and digital files are and shall remain the property of StudyInBali.

## **19. APPLICABLE LAW**

The law applicable for any dispute regarding the program is the German law and the place of jurisdiction is Dortmund.

## **20. SEVERABILITY CLAUSE**

If a provision of these terms and conditions is or becomes illegal, invalid or unenforceable, that shall not affect the validity or enforceability of any other provision of these terms and conditions.

## **21. MODIFICATIONS**

StudyInBali reserves the right to change the program and the fees after the conclusion of the contract between the student and StudyInBali, if these changes are caused by reasons that cannot be affected by StudyInBali (e.g. changes in taxes, currency, official fees, etc) StudyInBali assumes no liability for literal errors and reserves the right to change contract terms and information about the program. StudyInBali aims to inform students asap about any changes.