



TROPICAL ARCHITECTURE, INTERIOR & GREEN DESIGN

TERMS & CONDITIONS

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1. APPLICATION DEADLINES

The registration to the “Tropical Architecture, Interior & Green Design” program may be submitted online at www.studyinbali.com until June 15th. Please note that the course has a limited number of places that will be therefore assigned on a first come - first accepted basis.

2. TUITION FEE & PAYMENTS

The course fee includes tuition, lectures, excursions/workshops, administration & enrolment + selected student services. The fee does not include travel expenses, living costs, accommodation, travel insurance, transportation, meals or visa costs.

The course fee consists of

- Enrolment fee: 350 € (includes a non-refundable application fee of 100 €)
- Tuition fee: 1600 €

The Enrolment Fee includes a non-refundable application fee of 100 €. The enrolment fee is to be transferred within 30 days after receipt of the invoice. The tuition fee must be paid in full at least 8 weeks prior to the start of the program (for the winter semester, the payment deadline is July 1st, for the summer semester February 1st). By signing the application form, the student guarantees that he will pay the entire amount of the course fee.

3. METHODS OF PAYMENT

After registration, students will receive an invoice and the amounts must be paid in accordance with the payment deadlines indicated. Please specify the cause of the payment by writing the participant’s name and participant number on the bank transfer statement. A copy of the bank transfer receipt needs to be sent to StudyInBali at hello@studyinbali.com as a scanned document. Please note that all bank charges are your responsibility along with any charges related to the transfer of these funds (conditions “OUR” on payment order). This also applies to the transfer costs in the event of a refund of fees. In case any bank expenses are charged to SIB, you will be asked to pay the missing amount cash upon arrival directly to the International Office in Bali. Bookings cannot be confirmed until full payment has been received. Before making your travel arrangements please make sure that your booking has been processed and the course is running.

4. CANCELLATIONS AND REFUNDS

Cancellation by the student

All cancellations must be made in writing according to the following deadlines:

- 8 weeks before: full refund of the course fee (100%) minus 100 € non-refundable application fee
- 8 to 4 weeks before: refund of 50% of the course fee minus 100 € non-refundable application fee
- 4 weeks or less: refund of 0% of the course fee. Same if you break off your studies in Bali.

In case of withdrawal from the course, an official withdrawal notice written by the enrolled student shall be sent to SIB at hello@studyinbali.com.

Cancellations by IDB

IDB Bali reserves the right to amend the program or change course location and dates. If IDB Bali must cancel the program due to insufficient enrolment, all course fees are refunded. If IDB Bali cancels the program for any other reason, that is out of the control of SIB, it shall attempt to give students at least due weeks' notice and students will have a full refund of the tuition fee. Depending on when the program is cancelled, SIB reserves the right to withhold further parts of the registration & enrolment fee in addition to the non-refundable application fee of 100 €. This will be decided on a case by case basis. SIB and IDB Bali will not be liable for any losses (included, but not limited to travel and accommodation costs) arising as a consequence of any modifications or cancellation of courses, time-tabling constraints as set out above beyond the cost of the course.

5. APPLICATION AND CONDITIONS

The minimum number of participants to run the program is 10. Applications are processed in the order in which they were received, the number of participants to the program is limited. Application is possible up to the deadline of the semester indicated on the StudyInBali website or until the program is fully booked, whichever comes first.

6. VISA

Participants need to apply for a Visit Visa at the closest Indonesian Embassy/Consulate in their country of origin. The program will provide an admission certificate (upon complete payment of tuition fee) in order to obtain a visa from a local Indonesian Consulate/Embassy. Please note that the visa application and issuing process take time, so consider applying for visa well in advance (check Embassy/Consulate website for more information). Please note that applying for a visa in time is your responsibility. Visa extension services can be provided IDB Bali. The costs for visa extension and service are not included in the tuition fees. The service provided by IDB Bali office is only assistance.

7. INSURANCE

Participants have to have a valid health and accident insurance. StudyInBali and IDB Bali do not provide insurance coverage to participants. It is the participant's responsibility to ensure that he/she will be covered for the duration of the Program by a policy of comprehensive health and accident insurance that provides coverage for injuries and illnesses that may be sustained or experienced while participating in the program. StudyInBali and IDB Bali are not responsible. Students are responsible for effecting all necessary insurances before semester start. We strongly recommend an insurance covering the return transport to the student home country.

8. INFORMATION MATERIAL

SIB website and communication materials describe the semester abroad program. Every care has been taken to ensure accuracy, however changes might have been introduced after publication. Whilst every attempt will be made to provide the course and the services described, SIB reserves the right to make changes as appropriate for reasons of operational efficiency or due to unforeseen circumstances.

9. CERTIFICATES

The participants will receive an official certificate from IDB Bali. There will be a farewell dinner after the end of class where the original certificates will be handed over officially to the participants. For those who will not take part at the farewell meeting, on request, the original certificates can be delivered via DHL. This will bring along additional costs, which are participant's responsibility. The recipient's address has to be confirmed before the documents are sent.

10. CREDIT POINTS

Each module's credits are transferable to the European Credits Transfer System (ECTS). If you want to have the subjects credited at your home university, we suggest having the course pre-approved by the home institution's exchange coordinator, academic advisor, or a professor. Whoever is in charge of credit transfer should sign a "Learning Agreement" in order to provide a transparent and efficient preparation of the study period abroad and to ensure that the student will receive recognition for the educational components successfully completed abroad. IDB Bali and Studyinbali are not responsible for the recognition of credit points at student's home university.

11. LIABILITY & FORCE MAJEURE

StudyInBali and IDB Bali do not assume liability for damage caused to someone's property or health, personal injury or any kind of financial loss. SIB and IDB Bali shall not be liable for any failure or delay in the performance, in whole or part, of any of our obligations arising from or attributable to acts, events, omissions or accidents beyond our reasonable control including, but not limited to strikes, lockouts or other

industrial disputes compliance with any law or governmental order, rule, regulations or direction, accident, breakdown of plant or machinery, fire, flood, (involving our workforce or the workforce of any other party), act of god, war, riot, civil commotion, malicious damage, storm, pandemics, epidemics or other outbreaks of disease or infection, failure in the public supply of electricity, heating, lighting, air conditioning or telecommunications equipment.

12. RESPONSIBILITIES

IDB Bali is fully responsible for all classes held during the program. This includes direction, contents, lectures as well as the granting of credit points for passed courses. StudyInBali is not responsible for any contents of the lectures or for any changes in the contents of lectures by IDB Bali.

13. COMPLAINTS

We hope you will have no reason to complain but if you are unhappy with any aspect of the services provided you must report it immediately, within the duration of your study program, to the Head of the program, program coordinator, course coordinator, or contact us. We shall attempt to resolve the matter immediately but if you remain dissatisfied you must write to us within 7 days from the end of your study program. Failure to complain in time may mean we will be unable to resolve the dispute. We do not guaranty that disputes can be resolved.

14. MODIFICATIONS

StudyInBali reserves the right to change the program and the fees after the conclusion of the contract between the student and StudyInBali, if these changes are caused by reasons that cannot be affected by StudyInBali (e.g. changes in taxes, currency, official fees, etc). StudyInBali assumes no liability for literal errors and reserves the right to change contract terms and information about the program. StudyInBali aims to inform students about any changes asap.

15. DATA PROTECTION

In order to process your application or booking we need to pass your details to the relevant suppliers. We will take all reasonable precautions to ensure the security of that information. We may also use the information you provide for marketing purposes and, if you do wish to receive any further information, please inform us or read more in our Data Protection Policy.

16. EXCHANGE REPORTS, FEEDBACK QUERIES AND PHOTO/VIDEO MATERIAL

Participants of StudyInBali's programs allow StudyInBali to selectively use their exchange reports on e.g. the StudyInBali webpage. The students are also requested to answer feedback queries. Student is obliged to fill in an online feedback questionnaire after the program.

By participating in the program, the student grants StudyInBali and IDB Bali the irrevocable right and permission to use photographs and video recordings taken by the StudyInBali and IDB Bali staff during the study program at events, excursions, workshops and on campus (documentation) commercially, on their websites, on Social Media, in publications, promotional flyers, educational materials, derivative works, or for any other similar purpose without compensation. The documentation will also be shared to all participants of the same program. The student agrees that such photographs and video recordings may be placed on the Internet. By participating in the program the student also agrees that he/she may be identified by name and/or title in printed, Internet or broadcast information that might accompany the photographs and/or video recordings. The student waives the right to approve the final product and agrees that all such portraits, pictures, photographs, video and audio recordings, and any reproductions thereof, and all plates, negatives, recording tape and digital files are and shall remain the property of StudyInBali and IDB Bali.

17. SEVERABILITY CLAUSE

If a provision of these terms and conditions is or becomes illegal, invalid or unenforceable, that shall not affect the validity or enforceability of any other provision of these terms and conditions.

18. APPLICABLE LAW

The law applicable for any dispute regarding the program is the German law and the place of jurisdiction is Dortmund.